

# **Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting**

**1824 Harris Road  
Sheffield, OH 44054**

**July 19, 2023**

**5:30 P.M. Regular Meeting**

**Administration Center**

Mrs. Pat Czech  
Mrs. Amy DeLuca, President  
Mrs. Sandra Jensen  
Mrs. Sheila Lopez, Vice President  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Ms. Rachel Tansey, Treasurer



***INSPIRE ~ EXCITE ~ EDUCATE***



## **NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. She, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

## **DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**1. ROLL CALL**

*"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**2. CALL TO ORDER**

**3. OPENING CEREMONIES**

Pledge of Allegiance

**4. INFORMATIONAL ITEMS**

**5. BOARD RECOGNITION**

**6. APPROVAL OF THE AGENDA**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**7. TREASURER'S BUSINESS**

**A. REPORTS**

**B. BOARD MINUTES**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting– June 8, 2023**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



C. **TREASURER BOND APPLICATION**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the treasurer bond application in the amount of \$ 100,000 through June 30, 2026, as per the attached.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

D. **PARENT TRANSPORTATION PAYMENT IN LIEU**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU**

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and

**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore.

**BE IT RESOLVED** that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

\*Payment may be prorated if the time period involved is only a part of the school year.  
The minimum amount for the school year 2022-23, as specified by ODE, is \$538.55.

Parent / Guardian	Student	Grade	School
Mary Pokrywka	Joseph Pokrywka	10	St. Edward High School
Mary Pokrywka	Abigail Pokrywka	4	St. Bernadette Elementary
Sean & Anne Holley	Ciara Holley	2	St. Joseph, Avon Lake
Sean & Anne Holley	Patrick Holley	K	St. Joseph, Avon Lake
Danielle Stanaczyk	Carter Stanaczyk	11	Lutheran West, Rocky River
Danielle Stanaczyk	Noah Stanaczyk	6	St. Paul, Westlake
Jacqueline Horvath	Mariah Horvath	9	Lutheran West, Rocky River
Monica Farone	Leo Ference	11	St. Ignatius
Monica Farone	Dominic Ference	12	St. Ignatius
Amanda Temkiewicz	Ember Temkiewicz	K	St. Joseph, Avon Lake
Meaghan Bush	Madeline Bush	4	St. Raphael, Bay Village
Meaghan Bush	Fiona Bush	2	St. Raphael, Bay Village
Meaghan Bush	Joshua Bush	PreK	St. Angela Merici, Fairview Park
SueAnn Ochenas	Maria Ochenas	8	St. Raphael, Bay Village



SueAnn Ochenas

Monica Ochenas

4

St. Raphael, Bay Village

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**E. PAYROLL PROCESSING**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the the following personnel for payroll processing during position transition.

- a. **Adreane Russell**, \$ 53.94 per hour as needed.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**F. PAYROLL SPECIALIST**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following administrative personnel contingent upon successful completion of all payroll requirements.

- a. **Janet Pihlblad**, Payroll & Benefits Administrative Assistant, Step 8, 8 hrs./day, 260 days per year (pro-rated) plus contracted holidays, effective August 1, 2023.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**8. SUPERINTENDENT'S BUSINESS**

**A. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
  - a. **Chris Chidlaw**, resigning as BHS Fall Faculty Manager and BMS Assistant Track Coach.
  - b. **Bettina Figueroa**, resigning as FELC paraprofessional, effective August 1, 2023.
  - c. **Rose Meness-Seiler**, resigning effective October 1, 2023, for the purpose of retirement.
  - d. **Scott Nader**, resigning as BHS Head Softball Coach, effective June 14, 2023, for the purpose of retirement.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**CLASSIFIED**

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
- a. **Brad DeLuca**, transferring from BIS Secretary **TO** BHS Secretary, effective August 2, 2023.
  - b. **Debra Farkas**, summer help, bus garage, 8 hrs./day, \$ 14.45/hr., effective July 21, 2023.
  - c. **Emily Kinser**, transferring from BHS Library **TO** BIS Secretary, effective August 2, 2023.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3 **CERTIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Lauren Hollars**, Knollwood Intervention Specialist, 184 days/year, BA+12, Step 3, effective August 18, 2023.
- b. **Lisa Montgomery**, Summer PLATO, \$ 2839.55, effective June 9, 2023.
- c. **Amanda Vaselaney**, School Psychologist (Elementary), 184 days/year, MA+24, Step 6, effective August 18, 2023.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**TUTORS**

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
- a. **Skye Casey**, Title I Tutor, 6 hrs./day, 165 days/yr., effective August 28, 2023, for the 2023-24 school year.
  - b. **Sarah DeFranco**, Title I Tutor, 6 hrs./day, 165 days/yr., effective August 28, 2023, for the 2023-24 school year.



- c. **Susanne Mazzola**, Title I Tutor, 6 hrs./day, 165 days/yr., effective August 28, 2023, for the 2023-24 school year.
- d. **Bethany Sokol**, Title I Tutor, 6 hrs./day, 165 days/yr., effective August 28, 2023, for the 2023-24 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

9. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with action to follow:

**TIME:** \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
  - 1) \_\_\_\_\_ Appointment;
  - 2)   X   Employment;
  - 3) \_\_\_\_\_ Dismissal;
  - 4) \_\_\_\_\_ Discipline;
  - 5) \_\_\_\_\_ Promotion;
  - 6) \_\_\_\_\_ Demotion;
  - 7) \_\_\_\_\_ Compensation;
- A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.



- F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at \_\_\_\_\_ p.m.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

C. **OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **REDUCTION IN FORCE OF FAMILY ENGAGEMENT SPECIALIST** effective immediately.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **EDUCATIONAL ALTERNATIVES PURCHASE SERVICE CONTRACT** for the 2023-24 school year which provides separate school facility placements and student transportation for selected students with disabilities.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **TOTAL EDUCATION SOLUTIONS AGREEMENT** for the 2023-24 school year which provides services for students with special needs.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

4. It is recommended that the Sheffield-Sheffield Lake Board of Education authorize the Business Manager to enter into an **AGREEMENT WITH SOUTHEAST SECURITY** for an amount not to exceed \$ 513, 000. The Board of Education further directs the Business Manager to negotiate a deduct order with Southeast Security for an amount not to exceed \$ 43,000 to bring the project cost in line with the associated grant award of \$ 470,000.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

10. **COMMENTS FROM THE PUBLIC**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."*





*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

**11. STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

**12. EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME:** \_\_\_\_\_

**Pat Czech** \_\_\_\_\_ **Amy DeLuca** \_\_\_\_\_ **Sandra Jensen** \_\_\_\_\_ **Sheila Lopez** \_\_\_\_\_ **Lisa Miller** \_\_\_\_\_

G. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 8) \_\_\_\_\_ Appointment;
- 9)   X   Employment;
- 10) \_\_\_\_\_ Dismissal;
- 11) \_\_\_\_\_ Discipline;
- 12) \_\_\_\_\_ Promotion;
- 13) \_\_\_\_\_ Demotion;
- 14) \_\_\_\_\_ Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

H. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.



- I. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- J. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- K. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
- L. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at \_\_\_\_\_ p.m.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**13. ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

The next regular meeting will be on August 10, 2023, at the Administration Center at 5:30 PM.